

Langstone Stakeholder Working Group (LSWG)

Terms of Reference (ToR)

Purpose and Objectives

The Langstone Stakeholder Working Group (LSWG) Terms of Reference (ToR) defines the purpose and structure of the LSWG, setting out the working arrangements and lists vital information.

The aim of the LSWG is to:

“Create a collaborative partnership between key stakeholders in the Langstone area and the project team at the Eastern Solent Coastal Partnership (ESCP)/ Havant Borough Council (HBC) to represent the local community through the Langstone Option Appraisal Study.”

Objectives of the LSWG

- To be the **link to the wider Langstone community**, acting as a conduit for information between the project and the community.
- To provide the project team with a **wider understanding** of local aspirations, issues, promote forward thinking.
- To provide an understanding of what is viewed in the community as a **successful scheme**.
- To **enable consensus** on issues between all organisations through open discussion, **collaboration** and **meaningful engagement**.
- To **work together** to accomplish a **shared goal**.

Membership

- The group will comprise of representatives from the ESCP, HBC, local groups and businesses.
- The LSWG will remain in place throughout the project duration.
 - AECOM (consultant)
 - ESCP
 - Havant Civic Society
 - HBC
 - HBC Cllrs
 - Langstone Residents Association
 - Langstone Village Association
 - Langstone Sailing Club
 - Langstone Rowing Club
 - The Ship Inn Manager
 - The Royal Oak Manager



Code of Conduct

- To treat each other with mutual respect and consider other's opinions
- To listen to every member's questions and concerns equally
- Open and honest discussions, without resort to any misleading assertions
- Not to use the LSWG as a forum for personal agendas or complaints. These should be taken forward through other appropriate channels
- Otherwise to abide by principles of good meeting practice, for example:
 - o Reading material in advance (as provided)
 - o Arriving on time
 - o Switching mobile phones to silent
 - o Allowing others to speak and be heard/respected.

The members of the LSWG commit to:

- Fostering collaboration and meaningful engagement
- Attending scheduled Working Group meetings on behalf of their organisation (or if necessary provide a suitable representative)
- Represent the Working Group within the Langstone community
- Act as a conduit for information between the project and the public and vice versa, updating the sub-group members at the earliest opportunity.